



NCNM Admissions Instructions and Application

National College of Natural Medicine, commonly known as NCNM, affirmatively seeks a diverse academic community of students who have demonstrated significant professional promise and the capacity for excellence in natural medicine. The college selectively admits candidates with intellectual talent, motivation, and high ethical character coming from a variety of academic and professional disciplines. The Office of Admissions is looking for students prepared to assume the responsibility implicit to the role of a healthcare practitioner.

Candidates for admission to the Doctor of Naturopathic Medicine (ND), Master of Science in Oriental Medicine (MSOM), Master of Acupuncture (MAc), Master of Science in Integrative Medicine Research (MSiMR) or a concurrent (ND/MSOM, ND/MAc, ND/MSiMR, MSOM/MSiMR or MAc/MSiMR) program must hold a baccalaureate degree or its equivalent from a regionally accredited college or university. No specific program of premedical study is required; however, candidates must also complete other academic prerequisites.

In addition to prerequisites, the completed and signed application must include official transcripts of all undergraduate and graduate study, two letters of recommendation, answers to essay questions, a resume, course descriptions for all prerequisite courses, and a \$75 application fee. Applicants seeking advanced standing or transfer credit for approved medical graduate programs are required to submit an additional \$75 fee for a transfer transcript evaluation. Completed applications will be evaluated; individuals who competitively meet the requirements will be invited to a required interview on campus. Video conference call interviews are rarely granted, but may be considered under extenuating circumstances. The interview will allow students to visit the college and decide if NCNM is a good fit.

The Office of Admissions welcomes appointments or phone calls concerning your application. The office is open weekdays from 9 a.m. to 5 p.m. Apply online or mail your application to:

Office of Admissions
National College of Natural Medicine
049 SW Porter Street
Portland, Oregon 97201
(503) 552-1660/Toll free: (877) 669-8737
(503) 499-0027 fax
admissions@ncnm.edu
www.ncnm.edu

Admission Process

Your admission file is created only after the Office of Admissions receives a complete application form and fee(s). Applicants may apply up to one year in advance for admission.

To be considered as an early decision candidate, the application must be postmarked by November 1 for fall admission and March 1 for winter admission. As an early decision candidate you are guaranteed optimal consideration for a seat and scholarship in the entering class. The priority deadline for submitting an application is February 1 for fall admission and July 1 for winter admission. We recommend that you complete your application file by these dates. Later applications from well-qualified candidates will be considered on a space-available basis.

Applications are considered on a rolling basis; therefore, the sooner your application is received and completed, the sooner it can be considered by the Admissions Committee. The enrollment deadline is August 1 for fall admission and November 1 for winter admission.

The Office of Admissions will confirm the receipt and final decision of your application for admission.

It is your responsibility to make sure the Office of Admissions has received all required application materials. If you have questions about the status of your application, please call the Office of Admissions at (503) 552-1660/toll free: (877) 669-8737 or send an email to admissions@ncnm.edu.

If you are offered admission and choose to accept, to hold your place in the class, you must return your Statement of Intent and submit a non-refundable \$500 tuition deposit by the deadline stated in your acceptance letter.

Financial Aid

We understand that furthering your education will require a significant investment of your time, energy, and resources. NCNM participates in federal financial aid programs such as student loan and work study.

If you plan to apply for financial aid, you should do so as soon as possible after January 1 of each year.

Be sure to file your Free Application for Federal Student Aid (FAFSA) form with the federal processor as early as possible. To be considered for maximum aid, please apply by the NCNM financial aid deadline, April 30.

You may complete your FAFSA via the web at www.fafsa.ed.gov. The NCNM school code is **B07624**.

Loan amounts are determined by the financial aid office using the information you provide in the FAFSA form.

Questions regarding loans should be directed to:

Financial Aid Office
National College of Natural Medicine
049 SW Porter Street
Portland, Oregon 97201
(503) 552-1616
skalstrom@ncnm.edu

Annual Costs 2011 – 2012

Tuition for the 2011-12 academic year varies by program(s). For more information about tuition cost and other expenses, please contact the Office of Admissions at (503) 552-1660/toll-free: (877) 669-8737 or send an email to admissions@ncnm.edu.

Application Instructions

Application Checklist

- Complete and sign the application form (detach the instructions sheet before mailing).
- Prepare the essays and any other additional statements you wish to submit.
- Complete the prerequisite table for the appropriate program(s).
- Submit catalog course descriptions for all prerequisites.
- Prepare a resume.
- Make copies of your application and any supporting essays, or other documents, for your record.
- Mail to the Office of Admissions: application with essays, resume, prerequisite table, prerequisite course descriptions, and a non-refundable application fee of \$75 (payable to National College of Natural Medicine). (Applicants seeking advanced standing or transfer credit include additional non-refundable transfer transcript evaluation fee of \$75.)
- Request official transcript(s).
- Request recommendation letters.
- Submit Graduate Record Examination (GRE) scores. (For MSiMR applicants only.)

Transcripts

Request official, sealed transcript(s) from each college and/or university you have attended and/or are currently attending and have them sent directly to the NCNM Office of Admissions. Your file will not be reviewed without this information.

Letters of Recommendation

You are responsible for submitting two official letters of recommendation. These letters will help the Admissions Committee evaluate your analytical and reasoning skills, academic competence, and ethical character; determine your ability to relate to people and society; and assess your professional promise as a ND and/or *LAc*. Letters should be written by faculty and employers. Recommendations from prominent individuals who have

little personal knowledge of you will not be considered by the Admissions Committee.

Essays

You are required to submit essays to be considered for admission. Please tell us how your background, abilities, interests, and experiences make you a good candidate for medical school. The essays allow us to learn more about you and should include information that is not otherwise apparent in your application. Explaining why you are applying to NCNM is also helpful.

While assessing your essays, the Admissions Committee will focus on the overall content, spelling, and grammar. In addition to the required essays, you may submit an optional statement if you believe there are special factors the committee should consider in evaluating your application.

Such a statement might describe your family, social, ethnic, and/or economic background. If you believe your grades do not accurately indicate your potential for medical school, you may attach a separate explanation. Videotapes, DVDs, cassettes, CDs, and lengthy manuscripts will not be reviewed and will be returned.

Scholarship

If you wish to be considered for a scholarship, please indicate so in the scholarship section of this application form. Scholarships are available for a portion of each entering class, and are granted based on both need and merit. With a holistic approach to awarding scholarships, we consider all aspects of the application including statistical indicators, writing ability, and other evidence of extraordinary potential for success in the profession. Submitting a short statement (no more than one page) regarding your particular qualifications will help the Scholarship Committee in considering your request. If we determine that you are eligible based on merit, we may take financial need into consideration to the extent that we are informed of it. Scholarship funds are limited, so you should complete your application early for optimal consideration.

International and Foreign-Educated Applicants

International applicants, or applicants who completed most of their undergraduate and/or graduate education outside of the United States or Canada, must follow the same application procedures as stated in the instructions with the following exceptions:

- The \$75 application fee is waived for applicants who are not permanent residents of the United States or Canada.
- Applicants whose college and/or university schooling took place outside the United States or Canada must have their transcript(s) officially evaluated and translated into English. Contact the Office of Admissions if you need a list of evaluating services.
- International applicants do not qualify for U.S. federal financial aid; therefore, you do not need to file for FAFSA.

Transfer or Advanced-Standing Candidates

Those who seek transfer or advanced standing must attend or have previously attended another accredited naturopathic, Chinese medicine, chiropractic, allopathic, osteopathic, or other accredited professional program. Transfer and advanced-standing candidates' credits are evaluated for first-year courses.

Candidates for transfer or advanced standing should direct inquiries and correspondence to:

Office of Admissions
National College of Natural Medicine
049 SW Porter Street
Portland, Oregon 97201
(503) 552-1660 or (877) 669-8737
(503) 499-0027 fax
admissions@ncnm.edu
www.ncnm.edu

National College of Natural Medicine adheres to a nondiscriminatory policy with respect to employment, enrollment, and program. NCNM does not discriminate on the basis of race, color, creed, religion, sex, national origin, age, handicap or disability, sexual orientation, or marital status and has a firm commitment to promote the letter and spirit of all equal opportunity and civil rights laws.

National College of Natural Medicine

APPLICATION FOR ADMISSION to (check one):

- Doctor of Naturopathic Medicine (ND)
 Four-year track
 Five-year track
- Master of Science in Oriental Medicine (MSOM)
 Master of Acupuncture (MAc) MAc professional track
 Master of Science in Integrative Medicine Research (MSiMR)
 Concurrent (check one):
 ND/MSOM ND/MAc ND/MSiMR
 MAc/MSiMR MSOM/MSiMR

Office use ID # _____

ENTRY TERM & DATE (check one):

- Fall 20____
 Winter 20____

ADMISSION STATUS (check one):

- First-year candidate, new applicant
 First-year candidate, reapplication: (Date): _____
 Advanced- standing candidate
 Transfer candidate
 Current NCNM student (check one):
 ND MSOM MAc MSiMR

PERSONAL INFORMATION

Name: Last: _____ First _____ Middle _____

Social Security # _____ - _____ - _____ Email Address _____

Current mailing address _____

City _____ State _____ Zip _____ Country _____

Phone: Home _____ Work _____ Mobile _____

Permanent mailing address (if different from above) _____

City _____ State _____ Zip _____ Country _____

Phone: Home _____

BACKGROUND INFORMATION: Answers to the following questions are optional and are not used by NCNM in making decisions. See instructions regarding optional statement on family, social, ethnic, or economic background.

Gender: Male Female Other: _____ Date of birth (Month/day/year): _____

Ethnic classification:

- | | | |
|---|---|--|
| <input type="checkbox"/> American Indian/Alaska Native
(Enrollment: _____) | <input type="checkbox"/> Black/African American | <input type="checkbox"/> Middle Eastern |
| <input type="checkbox"/> Asian/Asian American | <input type="checkbox"/> Canadian Aboriginal | <input type="checkbox"/> Puerto Rican |
| <input type="checkbox"/> Hawaiian/Pacific Islander | <input type="checkbox"/> Chicano/Mexican American | <input type="checkbox"/> White/Caucasian |
| | <input type="checkbox"/> Hispanic/Latino | <input type="checkbox"/> Other: _____ |

Are you a U.S. citizen? Yes No (If no, please see International Students Required Statements section below)

Father's full name and occupation: _____

Mother's full name and occupation: _____

Spouse or partner's full name and occupation (if applicable): _____

INTERNATIONAL STUDENTS REQUIRED STATEMENTS

If not a citizen of the U.S., are you a permanent resident? Yes No Visa Type: _____

Country of Citizenship: _____ Residence: _____ Place of Birth: _____

FEDERAL FINANCIAL ASSISTANCE: Do you plan to apply for federal financial aid? Yes No

You need to submit the Free Application for Federal Student Aid (FAFSA) to the federal processor as soon as possible after January 1 of each year. The FAFSA can be found online at www.fafsa.ed.gov. Checking "yes" will notify our Office of Student Financial Services to look for your FAFSA data when it becomes available from the federal processor.

ESSAYS: On a separate sheet of paper, please respond to the essay questions that apply to you. Please limit responses to one page per question. ND applicants answer questions 1-3; MSOM/MAc: 1, 2, 4; MSiMR: 6, 7; for concurrent applicants: ND/MSOM/MAc: 1-4, ND/MSiMR: 1-3, 6, 7; MSOM/MAc/MSiMR: 1, 2, 4, 6, 7; and for Transfer/Advanced Standing: ND: 1-3, 5, MSOM/MAc: 1, 2, 4, 5.

1. Please tell us how your experiences, background, abilities, interest, and/or hardships make you a good candidate for NCNM?
 2. What led to your decision to pursue a career in Naturopathic medicine and/or Chinese medicine?
 3. What exposure have you had to the philosophy and modalities of naturopathic medicine?
 4. What is your understanding of the difference between classical and traditional Chinese medicine?
 5. What inspires you to transfer to NCNM? Why does NCNM seem like the right place to continue your education?
 6. What interests you about integrative medicine research? (800 words or less)
 7. Describe your background in research, research-related interests or career goals. (800 words or less)
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SCHOLARSHIPS: Combination of merit and need-based. Do you want to be considered for a scholarship? Yes No

It may also be helpful if you include the optional statement described in the application instructions. Recipients will be awarded one scholarship only. If you receive a scholarship, it will be noted in your letter of admission.

EDUCATION INFORMATION: List all colleges, universities, graduate schools, and professional schools you have attended. Attach a separate sheet if necessary.

Institution	Dates attended	Major	Degree earned	Date

PREREQUISITE TABLE: Please list the prerequisite courses you have completed and/or plan to complete prior to entering NCNM. Attach a separate sheet if necessary.

MSiMR Prerequisites	MSOM/MAC Prerequisites	ND/Concurrent Prerequisites	Course Title(s) & #	Semester Units	Quarter Units	Grade	Institution
Mathematics (Pre-calculus, calculus 1, or math based statistics.) Two courses required.		Mathematics (Algebra, calculus, or math-based statistics.) One course required.					
General Chemistry Two courses required.	General Chemistry One course required.	General Chemistry w/lab Two courses required. Must be science major level.					
General Biology w/lab One course required.	General Biology One course required.	General Biology w/lab Two courses required. Must be science major level and include cellular biology.					
		Organic Chemistry Two courses required. Must be science major level and cover carbonyl compounds. <u>or</u> Organic Chemistry & Biochemistry One course of each required. Must be science major level and cover carbonyl compounds.					
	Physics One course required.	Physics One course required. Must cover mechanics. <u>or</u> Kinesiology Must be approved.					
Social Science One course required in Human Psychology.	Social Sciences and Humanities Two courses required.	Social Science Two courses required. One course must be in Human Psychology, covering the life span.					
Humanities One course required in English Composition.		Humanities Two courses required. One course must be in English Composition.					

OTHER SCHOOLS: Please list any other graduate and/or medical program, other than National College of Natural Medicine, to which you intend to apply. Attach a separate sheet if necessary.

_____	_____
_____	_____
_____	_____

WORK EXPERIENCE AND ACTIVITIES

Please answer the following questions and attach a separate resume listing jobs, activities, honors, and awards.

Yes No **Were you employed during any academic year as an undergraduate?**
Approximate number of hours worked per week during the academic year:
_____ Freshman _____ Sophomore _____ Junior _____ Senior

MISCELLANEOUS STATEMENTS (Required)

It is in your best interest to answer the following questions fully and to provide more information, rather than less. If you are uncertain about how to answer these questions, please contact the Office of Admissions. Attach a separate sheet if necessary.

- Yes No Have you ever been charged, convicted, or forfeited bond or bail in any court proceeding of a criminal nature (including major traffic offenses and records that have been cleared, dismissed, or expunged)? If so, attach a detailed explanation on a separate sheet. Include the circumstances, your reaction, and the outcome of the incident(s).
- Yes No Have you ever been dismissed from, suspended by, or subjected to disciplinary sanctions or reprimands of any kind by any school, college, university, or medical school? If so, attach a detailed explanation on a separate sheet. By signing this application, you release us to discuss this matter with the school involved should we feel the need to do so.
- Yes No Have you served in the armed forces? If so, indicate location(s), name, branch, rank, date, and type of discharge. Attach a separate sheet if necessary.

SIGNATURE (Required)

All essays and supplemental statements provided with this application are my own original work. To the best of my knowledge, the information I have provided in this application is complete and accurate.

Prior to matriculation, I will notify National College of Natural Medicine if there are any changes to the information I have provided. I also understand that knowingly providing false information, or failing to provide critical information relevant to this application, may subject me to later disciplinary action should I matriculate at National College of Natural Medicine. I have reviewed and meet the Technical Standards on the NCNM website.

Signature _____ Date _____

Please mail your application and application fee of \$75 (if applicable, an additional \$75 for transfers & advanced-standing candidates) to:

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Portland, Oregon 97201
Phone: (503) 552-1660 or toll free: (877) 669-8737
Fax: (503) 499-0027
Email: admissions@ncnm.edu

Office use:	<input type="checkbox"/> PD	<input type="checkbox"/> R	<input type="checkbox"/> 1L	<input type="checkbox"/> TR	<input type="checkbox"/> S
	<input type="checkbox"/> PT	<input type="checkbox"/> E	<input type="checkbox"/> 2L	<input type="checkbox"/> CD	<input type="checkbox"/> G